

**കൊച്ചി ശാസ്ത്ര സാങ്കേതിക സർവ്വകലാശാല**  
**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**

No. ACNTS1/A4/ GST TDS /2023-24

KOCHI-22

Dated: 09.01.2026

**CIRCULAR**

Sub:- Mandatory attachment of copy of GST Invoice along with GST TDS Schedule – reg.

It is mandatory to furnish invoice number ,date and value while filing the GST TDS return ( GSTR-7). GST TDS Schedule has been revised accordingly. Hence, in order to ensure accuracy , compliance with GST provisions , and timely filing of GSTR 7,all Departments, Centers and Sections of the University are hereby instructed to submit the data in the revised GST TDS Schedule along with the copies of the relevant invoices. With effect from 10/01/2026 GST TDS Schedules without the invoice details and attachments will be rejected

**CMA Girish Kumar P G \***

Finance Officer

\* This is a computer generated document. Hence no signature is required.

**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY****GSTR TDS SCHEDULE**

1.	Legal Name of Deductee	
2.	GSTIN of Deductee	
3.	(a) Invoice/Document Number(s) and Date provided by the supplier/contractor.  <i>* A copy of the invoice with the GST TDS schedule must be attached.</i>	
	(b) Invoice/ Document value	
4.	Date of Payment	
5.	Date of Deduction	
6.	Amount paid to deductee on which tax is deducted	
7.	Amount of Tax deducted at source	
	i) CGST	
	ii) SGST	
	iii) IGST	
8.	Total Tax deducted	
9	CUF Receipt No./ CB No and Date	
10.	Department/Office/School	
11.	Authorized Signatory	